

STATINTL

Approved For Release 2002/06/24 : CIA-RDP93B01194R000900020011-9

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*the 2nd copy*  
*jkl*

4 NOV 1977

MEMORANDUM FOR: Chief, Records Review Branch, ISAS/DDA

STATINTL

FROM:   
Acting Director of Finance

SUBJECT: Directorate of Administration Declassification  
Review Guidelines

REFERENCE: Memo dtd 28 Oct 77, DDA Registry #77-5750,  
same subject

In response to reference, suggested changes to subject document follow:

a. Suggest elimination of the proviso in Section I-4, "\*\*\* provided that the information has been released in its entirety and not on a fragmentary basis," because it appears unduly restrictive, particularly in relation to a document containing both classified and unclassified information.

b. Section I-9 is not clear as to whether or not material falling within the categories described in paras II through VI of the guidelines is to be "declassified" or certified as requiring continued protection at the "Confidential" level. For this reason and also to avoid the inference that the reviewer is expected to make an independent judgement concerning applicability of the stated hazards that could be expected from release of material to the public, suggest that Section I-9 be revised to read as follows:

"Sections II-VI below, describe in detail specific declassification guidelines. Documents which, after review, are found to contain information of the types described in Sections II through VI below will be certified as requiring continued classification at the "Confidential" level, because such material, if released to the public, could reasonably be expected to:

- (1) cause damage to the national security,
- (2) have an adverse effect upon foreign relations,

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(3) place a person in immediate jeopardy, or

(4) compromise intelligence sources and methods which require protection as prescribed by the National Security Act of 1947 and the CIA Act of 1949."

c. Suggest that the following sentence, which was included in the Office of Finance's original input to RRB, be added as paragraph F to Section IV-2:

"Other financial data indicating the magnitude, scope or thrust of the intelligence effort of the period."

d. Suggest that Section IV-2B be modified to substitute the term "CIA Reserve for Contingencies" for the terms "Contingency Fund" and "Contingency Fund of CIA." (These terms were incorrectly referred to as "Contingency Fund" in OF's original input.)

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cc: Acting DDA



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